

**NOTICE** is hereby given that the Twenty Sixth Annual General Meeting of **KBK Chem-Engineering Private Limited** will be held on **Thursday, 15<sup>th</sup> September 2022** at **11.00 a.m.** at 7<sup>th</sup> Floor, Devchand House, Shiv Sagar Estate, Dr. Annie Besant Road, Worli, Mumbai – 400018 to transact the following business:

**Ordinary Business**

To consider and adopt the audited financial statements of the Company for the financial year ended 31<sup>st</sup> March, 2022 together with the Reports of the Board of Directors and Auditors thereon.

**By order of the Board of Director  
For KBK Chem-Engineering Private Limited**

**Sd/-  
Vijendra Singh  
Managing Director  
DIN : 3537522**

2<sup>nd</sup> August 2022  
Mumbai

**Registered Office:**

1st & 2nd Floor, Survey No.1/10 to 16,  
Amachi Colony Plot No. 33 & 34,  
Bavdhan Khurd, NDA-Pashan Road,  
Pune - 411021, Maharashtra

**Notes:**

1. A MEMBER ENTITLED TO ATTEND AND VOTES IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON POLL ON HIS/HER BEHALF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.

Pursuant to Section 105 of the Companies Act, 2013, a person can act as a Proxy on behalf of not more than fifty members holding in aggregate, not more than ten percent of the total share Capital of Company may appoint a single person as Proxy, who shall not act as a Proxy for any other Member. The instrument of Proxy, in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed, not later than 48 hours (Sunday is included in computation of 48 hours) before the commencement of the Meeting. A Proxy Form is annexed to this report. Proxies submitted on behalf of limited companies, societies, etc., must be supported by an appropriate resolution/authority, as applicable.

2. Corporate Members intending to send their authorised representatives to attend the Meeting, pursuant to Section 113 of the Companies Act, 2013, are requested to send to the Company, a certified copy of relevant Board Resolution together with the respective specimen signatures of those representative(s) authorised under the said resolution to attend and vote on their behalf at the Meeting.
3. Members/proxies/authorized representatives are requested to submit the attendance slips duly filled in for attending the meeting. Members holding shares in physical form are requested to write their folio number in the attendance slip for attending the meeting.
4. During the period beginning 6 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company.
5. All relevant documents (copies thereof) referred to in the accompanying Notice and the Statement including Register of Directors and Key Managerial Personnel and their shareholding (as may be applicable) under Section 170 and Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Companies Act, 2013 and their shareholding, shall remain open for inspection in the physical or electronic mode, by the Members at the Registered Office of the Company on all working days during business hours i.e. 9 a.m. to 6p.m. up to the date of the meeting.

---

**HEAD OFFICE & REGISTERED OFFICE**

**ATTENDANCE SLIP**

(Please complete this attendance slip and hand over at the entrance of the Meeting hall)

I, hereby record my presence at the 26<sup>th</sup> Annual General Meeting of **KBK Chem-Engineering Private Limited** will be held on **Thursday, 15<sup>th</sup> September 2022** at **11.00 a.m.** at 7<sup>th</sup> Floor, Devchand House, Shiv Sagar Estate, Dr. Annie Besant Road, Worli, Mumbai – 400018

**PLEASE FILL THE ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING VENUE**

Name	
Address & email ID	
Folio no.	
No. of shares held	

I certify that I am the registered shareholder / proxy for the registered shareholder of the Company.

Signature of member / proxy

Form No. MGT 11

**PROXY FORM**

[Pursuant to section 105(6) of the Companies Act, 2013, and rule 19(3) of Companies (Management and Administration) Rules, 2014]

Name, address and email ID of the shareholder(s)	
Folio no.	

I / we, being the member(s) of \_\_\_\_\_ shares of the above named Company, hereby appoint:

name: \_\_\_\_\_ address: \_\_\_\_\_

\_\_\_\_\_ signature: \_\_\_\_\_

\_\_\_\_\_ or \_\_\_\_\_ failing \_\_\_\_\_ him;

name: \_\_\_\_\_ address: \_\_\_\_\_

\_\_\_\_\_ signature: \_\_\_\_\_

\_\_\_\_\_ as my / our proxy to attend and vote (on a poll) for me / us and on my / our behalf at the 26th Annual General Meeting **KBK Chem-Engineering Private Limited** will be held on **Thursday, 15th September 2022** at **11.00 a.m.** at 7th Floor, Devchand House, Shiv Sagar Estate, Dr. Annie Besant Road, Worli, Mumbai – 400018 or / and at any adjournment thereof, in respect of such Resolutions as indicated below:

Sl. no.	Resolutions	Voted for	Voted against
1	To consider and adopt the audited financial statements of the Company for the financial year ended 31st March, 2022 together with the Reports of the Board of Directors and Auditors thereon.		

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2022

Signature of proxy holder(s)

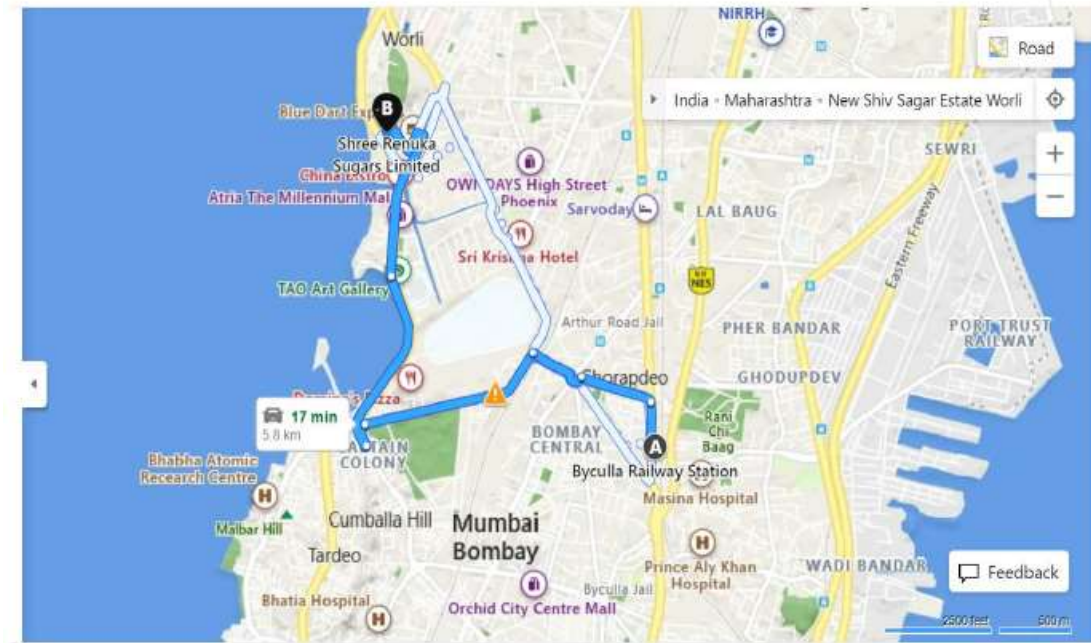
Signature of shareholder

Affix One  
Rupee  
Revenue  
Stamp

**Notes:**

- (1) The proxy, to be effective, should be deposited at the Registered Office of the Company not less than FORTY EIGHT HOURS before the commencement of the meeting.
- (2) A proxy need not be a member of the Company.
- (3) In the case of joint holders, the vote of the senior who tenders a vote, whether in person or by proxy, shall be accepted to the exclusion of the vote of the other joint holders. Seniority shall be determined by the order in which the names stand in the Register of Members.
- (4) The Form of proxy confers authority to demand or join in demanding a poll.
- (5) The submission by a member of this Form of proxy will not preclude such member from attending in person and voting at the meeting.

**ROUTE MAP**



**HEAD OFFICE & REGISTERED OFFICE**